



Delivery of controlled ASSA components for End Users

The purpose of this two-page authorization form is to insure proper delivery of controlled ASSA components i.e. key charts, keyblanks, cut keys, sidebars, sub assembled and complete cylinders, and cores. This form must be filled out completely and signed by an authorized signatory on file at ASSA. This form must accompany all purchase orders submitted to ASSA. Orders will not be processed until this document is received by ASSA. Your cooperation in providing this document to your distributor at the time you place your order will allow the distributor's purchase order to ASSA to be processed without delay.

Note If this letter is to be used as a blanket letter of authorization for a specific distributor or locksmith, please indicate distributor/locksmith's name below and the dates for which this authorization shall remain effective.

Today's Date: _____

Distributor Name: _____

Authorization Effective: _____ through _____

Name of Owner: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

Product Series: _____ **Twin /6000** _____ **Twin Exclusive** _____ **Twin V-10**
 _____ **Twin Pro** _____ **Twin Max/CLIQ** _____ **Maximum+/CLIQ**

Key Way / Side Code: _____

Deliver sub assembled and/or complete cylinders or cores to:

Name: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

ATTN: _____

ASSA, Inc.

3625 Alleghany Drive, Salem, VA 24153 • Voice 800 235-7482 • Fax 800 892-3256

Delivery of sidebars:

Name: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

ATTN: _____

Delivery of Cut keys:

Name: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

ATTN: _____

Delivery of Keyblanks:

Name: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

ATTN: _____

Delivery of key charts:

Name: _____

Address, Street: _____

Dept: _____

City: _____ State: _____ Zip: _____

ATTN: _____

Signature: _____ (Must be signed by Signatory on file at ASSA)

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